



**J.D.Birla Institute**  
[Department of Management]  
(AFFILIATED TO JADAVPUR UNIVERSITY)

***Important Information for Admission (Session: 2019-20)***

**Important Dates**

Issuing Application Form	: 10 <sup>th</sup> May, 2019
last date of submission of Filled-up Application Form	: 22 <sup>nd</sup> May, 2019
Publication of call list for PI	: 25 <sup>th</sup> May, 2019
Commencement Date of PI	: 28 <sup>th</sup> May, 2019

》	<b>APPLICATION FORMS ARE NON-TRANSFERABLE.</b>
》	<b>FORM</b> must be collected in the name of the <b>APPLICANT ONLY.</b>
》	Forms should be complete in all respect with recent colored passport size photograph pasted firmly on appropriate boxes (for offline candidates).
》	Applicant must bring <b>ORIGINAL ADMIT CARD &amp; MARKSHEET OF CLASS X and XII BOARD EXAMINATION</b> along with original certificates of extracurricular activity (if any) at the time of PI.
》	All e-marksheet should be attested by the concerned school Principal.
》	<b>NO ONE WILL BE ALLOWED TO TAKE PI IF NOT CARRYING VALID RECEIPT BEARING THE PHOTO ID.</b>
》	Shortlisted applicants are to report at the venue for the PI strictly in accordance with the date and time specified in the website and college notice board. <b>RESCHEDULING OF PI DATE/TIME IS NOT ALLOWED.</b>
》	Each Applicant has to appear in the PI in order to be considered for admission.
》	<b>NO APPLICATION FORM WILL BE ACCEPTED AFTER DATE &amp; TIME MENTIONED ABOVE.</b>
》	The final list of suitable candidates for admission will be putup.
》	Shortlisted candidates for admission will have to pay the fees within 24 hours of the meritlist being putup.
》	Only duly filled in forms with correct information from eligible candidates will be considered.
》	Candidates from WBCHSE are advised to submit their application without the class XII mark sheet. The same must be duly submitted to our office within 48 hours of publication of the results. The online applicants may upload their marks within the same time frame.
》	For any query please contact: <a href="mailto:admission@jdbimanagement.org.in">admission@jdbimanagement.org.in</a>